



**JOINT STOCK COMPANY
HSV VIETNAM GROUP**

No. 01/2025/BB-HĐQT - HSV

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Hanoi, May 12, 2025

DRAFT

**MEETING MINUTES
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
HSV VIETNAM GROUP JOINT STOCK COMPANY**

Name : HSV Vietnam Group Joint Stock Company

Head Office : No. 68 Luu Huu Phuoc, Cau Dien Ward, Nam Tu Liem District, Hanoi

Business Registration Certificate: No. 0106358846 issued by the Department of Planning and Investment of Hanoi City for registration of change for the 17th time on August 3, 2023.

Today, on May 2025, at 8 a.m. at: No. 68 Luu Huu Phuoc, Cau Dien Ward, Nam Tu Liem District, Hanoi, the 2025 Annual General Meeting of Shareholders of HSV Vietnam Group Joint Stock Company was conducted with the following contents:

PART I: OPENING OF THE GENERAL MEETING OF SHAREHOLDERS

1. Participants in the Congress:

*** Shareholders and shareholders' representatives**

The congress listened to Ms. - The Head of the Shareholder Qualification Examination Committee shall announce the results of the examination of shareholder eligibility and representatives of shareholders attending the meeting as follows:

The total number of shareholders and shareholders' representatives entitled to attend the 202 Annual General Meeting of Shareholders 5 is shareholders, owning and representing a total of 15,749,994 shares, equivalent to 100% of the total number of voting shares.

The total number of shareholders and representatives of shareholders actually attending the Annual General Meeting of Shareholders in 2025 is ... Shareholders owning and representing shares, equivalent to% of the total voting shares of HSV Vietnam Group Joint Stock Company.

According to the provisions of the Law on Enterprises and the Company's Charter, the 2023 Annual General Meeting of Shareholders of HSV Vietnam Group Joint Stock Company has met the conditions to proceed. Shareholders and representatives of shareholders attending the meeting have the right to vote according to the number of shares they own or represent.

2. Opening of the Congress:

The congress carried out the following procedures:

- Statement of reasons for holding the Congress
- Introduction of shareholders and guests
- About her: - Chair of the meeting
- The Chairman of the Congress introduced the Presidium, the Secretariat and proposed the Vote Counting Committee for the Congress to choose

3. The Chairman and the Chairperson's assistants:

The Congress approved the Presidium consisting of 03 people:



- Ms: Nguyen Thi Quyen Chairperson of the Congress
- Mr. Nguyen Van Quan, Member of the Presidium
- Mrs. Nguyen Thi Huong, Member of the Presidium

4. The Secretariat of the Congress:

The Congress approved the Secretariat consisting of 01 person:

- Ms: Nguyen Thi Ha Hung, Head of the Board

5. Vote Counting Board:

The Congress approved the Vote Counting Committee consisting of 03 people:

- Ms: Nguyen Thi Khuyen, Head of the Department
- Ms: Tran Thi Hong Member

6. Agenda of the Congress and Regulations of the Congress:

The Congress Heard On behalf of the Presidium, Ms. Nguyen Thi Quyen read the Program of the Annual General Meeting of Shareholders 2025, the Regulation on Organization, the Regulation on Election of Members of the Board of Directors, the Regulation on Election of Members of the Supervisory Board, and the Voting Principles.

The General Meeting unanimously approved 100% the contents of the General Meeting Program, the Regulation on Organization, the Regulation on the Election of Members of the Board of Directors, the Regulation on the Election of Members of the Supervisory Board, and the Voting Principles applied at the Congress.

PART II: CONTENTS PRESENTED AT THE CONGRESS

1. Article 1. Approving the Report on Summary of Production and Business Activities in 2024 and Orientation and Tasks in 2025 (*according to Report No. 01/2025/BC-HDQT-HSV*);
2. Article 2. Approving the Report on the operation of the Board of Directors on the implementation of tasks in 2024 and objectives, tasks and recommendations in 2025 (*according to Report No. 02/2025/BC-HDQT-HSV*);
3. Article 3. Approving the Report of the Independent Member of the Board of Directors in the Audit Committee (*according to Report No. 03/2025/TTr-HDQT-HSV*);
4. Article 4. Approving the Audited Financial Statements for 2024 (*according to Report No. 04/2025/TTr-HDQT-HSV*);
5. Article 5. Approving the report on the selection of audit unit in 2025 (*according to Report No. 05/2025/TTr-HDQT-HSV*);
6. Article 6. Approve the report on remuneration payment of the Board of Directors in 2024 and the payment plan for 2025; Profit distribution plan in 2024 and expected in 2025 (*according to Report No. 06/2025/TTr-HDQT-HSV*);
7. Article 7. Approving the Report on the results of capital increase and the use of capital of the Company in 2024 (*according to Report No. 07/2025/TTr-HDQT-HSV*);
8. Article 8. Approving the Proposal to amend the Company's Charter (*according to Report No. 08/2025/TTr-HDQT-HSV*);
9. Article 9. Approving the Report on the plan to issue shares to increase charter capital in 2025 (*according to Report No. 09/2025/TTr-HDQT-HSV*);
10. Article 10. Approving the Proposal for Election of Members for the term of the Board of Directors (*according to the report No. 10/2025/TTr-HDQT-HSV*)

PART III: DISCUSSION OF SHAREHOLDERS AT THE GENERAL MEETING

.....

.....

.....

.....

.....

5884
IG TY
PHÂN
ĐOÀ
IỆT N.
IÊM - 1

.....
.....
.....
.....

PART IV: THE CONGRESS CONDUCTS VOTING

1. Ms. Nguyen Thi Khuyen - Head of the Vote Counting Committee announced the results of the vote counting at the Congress.

2. Ms. Nguyen Thi Quyen - Chairperson of the General Meeting, based on the results of the vote counting conducted by the Vote Counting Committee, declares the issues that have been voted and approved by the General Meeting of Shareholders, including:

Problem 1. Approval of the Report on Summary of Production and Business Activities in 2024 and Orientations and Tasks in 2025 (Report No. 01/2025/BC-BGD-HSV)

The Congress unanimously approved with voting votes, representing voting shares, accounting for% of the total number of voting shares of shareholders attending the meeting.

Problem 2. Approving the Report on the operation of the Board of Directors on the implementation of tasks in 2024 and objectives, tasks and recommendations in 2025 (Report No. 02/2025/BC-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

Problem 3. Approving the Report of the Independent Member of the Board of Directors in the Audit Committee (Report No. 03/2025/BC-UBKT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

Problem 4. Approving the Audited Financial Statements 2025 (Report No. 04/2025/TTr-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

Problem 5. Approving the report on the selection of the audit unit in 2025 (Report No. 05/2024/TTr-HDQT-HSV)

The Congress unanimously approved with voting votes, representing shares with voting rights, accounting for% of the total number of voting shares of shareholders attending the meeting.

Problem 6. Approve the report on remuneration payment of the Board of Directors in 2024 and the payment plan for 2025; Profit distribution plan in 2024 and expected in 2025 (Report No. 06/2025/TTr-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

Problem 7. Approved the Report on the results of capital increase and the use of capital of the Company in 2025 (Report No. 07/2025/TTr-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting

Problem 8. Approval of the Proposal to amend the Company's Charter (Report No. 08/2024/TTr-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

Problem 9. Approval of the Report on the plan to issue shares to increase charter capital (Report No. 09/2025/TTr-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

✓
C.
M.
P.H.

Problem 10. Approving the Proposal for Election of Members for the term of the Board of Directors (according to the report No. 10/2025/TTr-HDQT-HSV)

The Congress unanimously approved with ... ballots, representing voting shares, reaching% of the total number of voting shares of shareholders attending the meeting.

PART V: PROCEDURES FOR CLOSING THE CONGRESS

- Mr. ĐinhThi Mai - Head of the Secretariat read the draft Minutes and draft Resolution of the Congress
 - The General Meeting voted to approve the full text of the Minutes and Resolution of the 202 Annual General Meeting of Shareholders⁴
 - Chairman of the Congress - Ms: Nguyen Thi Quyen - Closing statement of the Congress.
- This record was made at 11:30 a.m. on April 4, 2024at the 2024 Annual General Meeting of Shareholders of HSV Vietnam Group Joint Stock Company.

**ON BEHALF OF THE SECRETARIAT
HEAD**

**PRESIDING OFFICER OF THE
CONGRESS**

NGUYEN THI QUYEN

C. P. ★ / 04.