

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
HSV VIETNAM GROUP JOINT STOCK COMPANY**

**I. COMPANY INFORMATION:**

1. Company Name: HSV Vietnam Group Joint Stock Company.
2. Head Office Address: No. 68 Luu Huu Phuoc Street, Tu Liem Ward, Hanoi, Vietnam.
3. Enterprise Registration Certificate No.: 0106358846, first issued by the Hanoi Department of Planning and Investment on 08 November 2013. 18th amendment registration dated 12 December 2025.

**II. MEETING TIME:**

1. Time: 8:00 AM, *04 March 2026*.
2. Location: Head Office of the Company – No. 68 Luu Huu Phuoc Street, Tu Liem Ward, Hanoi, Vietnam.

**III. ATTENDEES**

- Members of the Board of Directors and the Executive Management of the Company:
- Chairing of the Meeting: Ms. Nguyen Thi Quyen – Chairwoman of the Board of Directors;
- Mr. Nguyen Van Quan – Member of the Board of Directors;
- Ms. Tran Thi Hong Khang – Member of the Board of Directors;
- Ms. Tran Thi Thu Ha – Member of the Board of Directors;
- Secretary of the Meeting: Ms. Nguyen Thi Ha Hung.
- Total number of Board members present and attending the meeting: 04 members.
- Total number of voting ballots: 04 votes.

The meeting was duly convened in accordance with applicable laws and the Company's Charter.

- Total number of attendees: 04 members.
- Total number of voting ballots: 04 votes.
- Method of attendance: All members of the Board of Directors attended and voted in person at the meeting.

**IV. MEETING AGENDA**

**Meeting content:** Regarding the Change of Enterprise Registration Information and the Amendment to the Company Charter

**V. PRESENTATIONS:**



1. Approval of the increase in the Company's Charter Capital following the completion of the private placement of shares and the registration of changes to the enterprise registration information as follows:

**REGISTRATION OF CHANGE IN CHARTER CAPITAL  
AND CAPITAL CONTRIBUTION RATIO**

Registration of change in the Company's Charter Capital:

- Previously registered Charter Capital: VND 157,499,940,000 (In words: One hundred fifty-seven billion four hundred ninety-nine million nine hundred forty thousand Vietnamese Dong).
  - Charter Capital after the change: VND 307,499,940,000 (In words: Three hundred and seven billion four hundred and ninety-nine million nine hundred and forty thousand Vietnamese Dong).
  - Effective date of capital change: March 03, 2026.
  - Form of capital increase: The Company issued an additional 15,000,000 ordinary shares (par value: VND 10,000 per share), equivalent to VND 150,000,000,000 (In words: One hundred fifty billion Vietnamese Dong), through a private placement of shares.
2. Amendment to Clause 1, Article 6 of the Company Charter in accordance with the new charter capital, specifically as follows:
    - The Charter Capital of the Company is VND 307,499,940,000 (In words: Three hundred and seven billion four hundred and ninety-nine million nine hundred and forty thousand Vietnamese Dong).

The total Charter Capital of the Company is divided into 30,749,994 shares with a par value of VND 10,000 per share.

To assign and authorize the Chairman of the Board of Directors and the General Director of the Company to carry out all necessary tasks and procedures to complete the private placement of shares and to notify investors of the deadline for payment for the subscribed shares..

**VI. OPINIONS OF THE ATTENDING MEMBERS:**

- After careful consideration and thorough discussion of the above matter, the members of the Board of Directors agreed that all contents set out in Section V above are in compliance with applicable laws and regulations and consistent with the Company's business operations. Accordingly, the Board of Directors unanimously approved the change to the business registration contents and the amendments to the Company's Charter as detailed in Section V.

- It was unanimously resolved to assign and authorize the Chairman of the Board of Directors and the General Director of the Company to carry out all necessary tasks and procedures to effect the changes to the Business Registration Certificate with the Business Registration and Corporate Finance Division under the Hanoi Department of Finance.

**VII. VOTING RESULTS:**

The Board of Directors approved the changes to the business registration contents and the amendments to the Company's Charter as detailed in Section V, and unanimously resolved to assign and authorize the Chairman of the Board of Directors and the General Director of the Company to carry out all necessary tasks and procedures for effecting the changes to the Business Registration Certificate with the Business Registration and Corporate Finance Division under the Hanoi Department of Finance, with the approval ratio as follows:

- In favor: 4/4 votes, representing 100%;
- Against: 0/4 votes, representing 0%;



- Abstentions: 0/4 votes, representing 0%.

### VIII. MATTERS APPROVED AT THE MEETING:

Based on the above voting results, the Board of Directors approved the changes to the business registration contents and the adjustment to the Company's Charter as detailed in Section V, and unanimously resolved to assign and authorize the Chairman of the Board of Directors and the General Director of the Company to carry out all necessary tasks and procedures for effecting the changes to the Business Registration Certificate with the Business Registration and Corporate Finance Division under the Hanoi Department of Finance.

The meeting finished at 9:30 a.m. on the same day. This Minutes were prepared prior to the completion of the meeting and made in two (02) original copies in Vietnamese, each having equal legal validity. The attending members raised no further comments. The Secretary of the meeting read the full contents of these Minutes to all attending members.

### SIGNATURES OF THE CHAIRPERSON AND THE SECRETARY OF THE MEETING



**NGUYEN THI QUYEN**

**COMPANY SECRETARY**



**NGUYEN THI HA HUNG**



### SIGNATURES OF THE MEMBERS OF THE BOARD OF DIRECTORS



**NGUYEN VAN QUAN**



**TRAN THI HONG KHANG**



**TRAN THI THU HA**